



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

7 August 2017

Dear Councillor

NOTICE OF INTENTION TO HOLD A PRIVATE MEETING OF CABINET

Please find attached a notice relating to the consideration of three exempt reports at the Cabinet meeting to be held on 4 September, of which the requisite notice has not been given. However, the Chairman of the Scrutiny (Policy and Performance) Committee has given his consent for these reports to be considered.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **NOTICE OF INTENTION TO HOLD CABINET MEETING IN PRIVATE** (Pages 2-3)